

## **REQUEST FOR QUOTE**

**Date Posted 06/09/97**

**IT IS THE RESPONSIBILITY OF PARTIES INTERESTED IN PARTICIPATION IN PROCUREMENTS LISTED BELOW TO PERIODICALLY, IF NOT DAILY, CHECK THIS WEB SITE [www\\_nise.nosc.mil](http://www_nise.nosc.mil) FOR UPDATES. FIRMS WILL NOT BE INDIVIDUALLY NOTIFIED WHEN AN UPDATE IS ISSUED.**

**POC for this RFQ is Paula Somers at [somersp@niseeast.nosc.mil](mailto:somersp@niseeast.nosc.mil) or at fax (803)743-9134. Please read the procedure section below for more information on how to submit your quotes.**

### **PURPOSE**

In the spirit of the Federal Acquisition Streamlining Act the Naval Command, Control and Ocean Surveillance Center In-Service Engineering, East Coast Division, hereinafter referred to as NISE East, is issuing a Request for Quote (RFQ) to solicit Federal Supply Schedule holders for the purpose of entering into a Blanket Purchase Agreement (BPA).

Federal Supply Schedule (FSS) contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of bids and offers. Teaming Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Part 9.6.

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## EVALUATION METHOD

It is the Government's intent to enter into multiple BPAs with various FSS holders to allow for maximum flexibility in placing orders, and provide maximum practicable competition. Quotes will be accepted from any FSS holder providing the best value and greatest advantage to the government. Areas of consideration will be:

Past Performance,  
Technical Capabilities, (in each mission area)  
Discount Price  
Teaming Capability

### **IN THAT ORDER**

Offeror's will provide a technical statement, not to exceed four (4) pages, which addresses their abilities and performance relating to Section "B" Requirements, of this RFQ and encompassing the areas of consideration listed above. Separate BPAs or a combination of BPAs may be awarded for each mission as outlined in paragraph 1.2, Section B. This statement should address experience in each mission area and provide rationale as to why their company should be selected for a BPA. BPAs may be awarded for services, supplies or a combination of both. **Offerors may quote on one or all mission areas depending on their expertise in a specific area.** Offerors must provide actual contract numbers and Points of Contact so that past performance may be evaluated. **This listing will NOT be counted toward the four (4) page limitation.** All offerors will supply quotes based on their current Federal Supply Schedule and utilizing the pricing structure herein which is to be attached to their four page technical statement. BPAs will be placed with those offerors who are evaluated to be the best value and most advantageous to NISE East. To the extent that a substantial number of offers are received from this request, the importance of the discount price offered from the GSA Schedule will become of greater value to NISE East. **A copy of the offeror's GSA schedule prices and complete contract terms and conditions must be submitted with their proposal.**

## PROCEDURE

Questions concerning this RFQ can be addressed to Paula Somers. Ms. Somers E mail address is somersp@niseeast.nosc.mil. All offerors will supply quotes based on their current Federal Supply Schedule utilizing the quote sheet provided in Section "A" and listing the discount offered. The discount listed will be the ordering price and will include any administrative fees for GSA and NISE East. NISE East's current fee is listed in Section "C" page 5, of the sample BPA. The quote sheet will be submitted along with the four page technical statement described above. Quotes may be submitted via FAX to Paula Somers at (803) 743-9134. Also, quotes may be delivered in hard copy to Paula Somers at Code 1117PS, 1545 2nd Street West, Suite C, Charleston, SC, 29408.

In addition to the quote sheets provided, offerors may propose alternate pricing arrangements and additional services as long as they are not precluded from doing so by the GSA schedule. Copies of Quotes submitted are to be the Original and one copy of the discount sheets and Original and two copies of the 4 page technical capabilities submission and points of contact and contract numbers for past performance evaluation.

This Request for Quotes does not have a due date or expiration date. Instead, this request will remain open as long as it is advantageous to do so, but not indefinitely. Contractors are encouraged to submit a quote as soon as possible if they are interested in entering into a BPA. All quotes submitted will be evaluated in an expeditious manner.

**SECTION "A"**

**DISCOUNT/QUOTE  
SHEET**

**PRICING STRUCTURE. (Services)**

A discount from the current GSA contract ( reference contract number) schedule rates will apply to orders issued under this BPA. Discounts for locations outside CONUS (48 contiguous states) will be addressed on a Delivery Order basis. Discounts offered here assume work is to be performed in the Contractors facility. If performance is on a Government facility, spot discounts will be sought. If additional labor categories are added to the basic contract, they will also be available for orders written under this BPA at the same discount from the contract base rates shown herein provided the minimum hours are ordered on the delivery order under the BPA.

All work performed shall be by the BPA contractor/teaming arrangement unless subcontractors are necessary at which time the contractor agrees to notify the contracting officer for consent to subcontract.

**THE PERCENT( %) DISCOUNT IS FROM THE CONTRACT RATES FOR EACH OF THE LABOR CATEGORIES SPECIFIED IN THE FEDERAL SUPPLY SCHEDULE CONTRACT, AND INCLUDES ANY ADMINISTRATIVE FEES CHARGED BY GSA. OFFERORS SHALL SUBMIT A LIST OF INDIVIDUAL LABOR CATEGORIES OFF THE SCHEDULE WITH DISCOUNTS LISTED IN EACH LABOR CATEGORY IN THE FORMAT PROVIDED BELOW:**

LABOR CATEGORY	GSA SCHEDULE PRICE	DISCOUNT OFF GSA SCHEDULE PRICE	FINAL PRICE WITH DISCOUNT	BID PRICE WITH 1.5% ADMIN FEE

## PRICING STRUCTURE (Hardware)

Offerors may submit quotes based on discounts off the scheduled prices for items associated with each mission statement and/or describe the teaming approach utilized in acquiring materials/supplies associated with the mission statements for any delivery order. (Example of types of materials and associated discounts may be used).

	GSA SCHEDULE PRICE	DISCOUNT OFF GSA SCHEDULE PRICE	FINAL PRICE WITH DISCOUNT	BID PRICE WITH 1.5% ADMIN FEE

# **SECTION "B"**

## **REQUIREMENTS**

**REQUIREMENTS**  
**for**  
**Engineering and Technical Support Services**  
**at**  
**NAVAL COMMAND, CONTROL AND OCEAN SURVEILLANCE CENTER**  
**IN-SERVICE ENGINEERING, EAST COAST DIVISION**  
**CHARLESTON, SC**

**1.0 INTRODUCTION.**

**1.1** The Naval Command, Control and Ocean Surveillance Center In-Service Engineering, East Coast Division, herein referred to as NISE East, has been tasked with providing systems engineering and other support for the design, analysis, manufacture, testing, installation, documentation and follow-on support for various systems. The following addresses the ever expanding mission at NISE East

**1.2 MISSION (Mission requirements include, but are not limited to the following:)**

**The NISE East organization is aligned by function, cutting across traditional geographic boundaries and ensuring customers are supported with the full engineering capability of the command. Experts in four technical codes provide full-service engineering and technical support around the world.**

**Air Traffic Control, Environmental Effects and Integrated C4I Systems**

Provides mission-essential services from concept to post-deployment support for diverse projects and customers in the following areas:

- Air Traffic Control Systems Engineering
- Radiation, Indication and Computation (RADIC) and Environmental Systems
- Systems Engineering and Integration
- Integrated Undersea Surveillance System (IUSS) Operations Support
- Navigation Systems
- Command, Control, Communications, Computers and Intelligence (C4I) Installations

**Communications Systems**

Develops, integrates, installs, and provides life cycle support for communications equipment as follows:

- Shore Information Systems
- Shore Communications
- Fleet Communications
- Satellite and Submarines
- Systems Engineering



## **Command and Control Systems**

The Command and Control Systems Department develops and supports systems that command and control forces and resources, as well as maintains electronic systems.

C4I Systems  
Joint Information Systems Division  
Module Maintenance Facility (MMF)

## **Cryptologic and Intelligence Systems Engineering**

Provides systems engineering, installation, software, and logistics support for shore, surface, and submarine cryptologic and intelligence systems worldwide. Develops and supports state-of-the-art security systems to protect personnel, physical assets and information. Specifics include:

Tactical Cryptologic and Intelligence Systems Engineering  
Shore Cryptologic Systems Engineering  
Intelligence Systems Engineering  
Electronic Security  
Information Security Engineering  
Information Security Products

## **2.0 TECHNICAL REQUIREMENTS.**

The contractor shall provide both on-site and off-site resources necessary for engineering, logistics, training, testing, documenting, and technical support for various systems listed above. The tasks include but are not limited to providing total engineering, manufacturing, installation, testing, training, logistics and field support. Each D. O. shall specifically identify the task requirements.

## **2.1 SECURITY REQUIREMENTS.**

Certain BPAs may require security classifications at the Top Secret, Secret or Sensitive Compartmented Information (SCI) level. Each BPA will specify the level of security required.

## **3.0 REPORTS, DATA, AND DELIVERABLES.**

Delivery of engineering changes, specifications, technical reports and other technical data shall be as delineated in individual delivery orders and corresponding CDRL (DD-1423) items.

Inspection and acceptance of all work (deliverables) performed by the contractor shall be by the Contracting Officer or his duly authorized representative, the Contracting Officer's Representative (COR).

#### **4.0 TRAVEL.**

The Contractor shall be required to travel to DOD installations, FMS sites, and/or other contractor facilities to meet the requirements of this contract. Specific travel requirements will be delineated in individual delivery orders and will identify the number of people traveling, the destination, duration and purpose of the trip

# **SECTION "C"**

## **SAMPLE BPA FORMAT**

# **BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE**

## **Naval Command, Control & Ocean Surveillance Center In-Service Engineering, East Coast Division, NISE East**

In the spirit of the Federal Acquisition Streamlining Act (NISE East) and Company enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Service Administration (GSA) Federal Supply Schedule Contract(s) Schedule Number.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of bids and offers. Teaming Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Part 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the **Government that works better and costs less.**

Signatures:

\_\_\_\_\_  
NISE East Contracting Officer

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Company

\_\_\_\_\_  
DATE

**Revised 9/96**



BPA NUMBER N65236-97-A-3

NAVAL COMMAND CONTROL & OCEAN SURVEILLANCE CENTER IN-SERVICE ENGINEERING DIVISION, (NISE EAST)  
CHARLESTON, SC

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply contract number(s) Schedule Number, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH NISE EAST

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

**ALL LABOR CATEGORIES AND SUPPLIES LISTED IN THE FEDERAL SUPPLY CONTRACT # Schedule Number.**

**\*SPECIAL BPA DISCOUNT PRICES TO BE DETERMINED ON A DELIVERY ORDER BASIS.**

**\*SPECIAL CLAUSES WILL BE INCLUDED WHEN REQUIRED, BY TYPE OF TASK OR NISE East POLICY, ON A DELIVERY ORDER BASIS.**

- (2) Delivery:

DESTINATION

As designated in each order

DELIVERY SCHEDULE/DATES

As determined by each Order

- (3) The volume of purchases through this agreement will have no minimum or maximum limit.  
(4) This BPA does not obligate any funds.  
(5) This BPA expires at the end of the contract period, or upon 30 days written notice of either party. This BPA will be reviewed annually from date of agreement.  
(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE POINT OF CONTACT

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- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX or paper.  
(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:  
(a) Name of contractor;  
(b) Contract number;  
(c) BPA number;  
(d) Model number or National Stock Number (NSN);  
(e) Task Order number;  
(f) Date of Task Order;  
(g) Quantity, unit price, and extension of each item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and  
(h) Date of shipment.  
(i) Customer Identification, including name, agency/department address, phone, fax, etc.  
(j) Ship to data, including name, address, phone, fax. Etc.  
(9) The requirements of a proper invoice are as specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.  
(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**\*IMPORTANT -- A new feature to the Federal Supply Schedules Program permits contractors to offer price reductions in accordance with commercial practice. Teaming Arrangements are permitted with Federal Supply contractors in accordance with FAR Part 9.6.**

Revised 9/96

## DESCRIPTION OF SUPPLIES OR SERVICES

Using the GSA Schedule to provide products and services required in this BPA allows NISE East to provide its customers the highest quality service possible. In the spirit of the National Performance Review, NISE East and Company enter into this agreement to further reduce the administrative cost associated with procuring Professional Services and supplies. Specifically, the BPA will support NISE East in its efforts to be the provider of choice for integrated information and telecommunications support; to deliver responsive innovative solutions to meet the customer's needs; and provide state of the art technology systems and services to the Government. The use of a BPA will reduce cost, paperwork, and save time. The intent of this endeavor is to create a purchasing mechanism for the Government which works better and cost less.

## THE CATEGORIES OF SERVICE PROVIDED BY THIS BPA INCLUDE BUT ARE NOT LIMITED TO:

- Design, develop, deploy and maintain automated information systems
- Project planning and management
- Configuration management
- Analysis and acquisition of software and hardware
- Functional Process Improvement
- Systems integration functions
- Test and evaluation
- Administrative support
- Network design, management and support
- Conversion/migration
- Customer assistance/help desk
- Training and documentation
- Technical and program management consulting support
- Design, develop, implement and test system prototypes
- Software reengineering, maintenance, and development services
- Facilities operation and management
- Networking/connection services
- Business process reengineering
- In-Service Engineering
- Technical Data Management
- Library Services
- Logistic Support Services
- Training Devices
- Site Surveys
- Systems Installation
- Facilities Management

(These services may be mutually amended in writing to include other categories to serve customer's changing requirements)

The categories of service listed above will involve at least one of the following information technology or business areas (or as mutually amended in writing):

- Mainframe based architecture
- Client/server based architectures
- LAN/ WAN
- Distributed computing
- Imaging/ document processing
- Data management
- Radio/ microwave systems
- Global Positioning systems
- Telemetry
- Internet/ Intranet related technology
- Planning and administration
- Quality process improvement
- Military or civilian systems
- Satellite systems
- Wireless technologies
- Voice/ Video/ Data network and systems
- Application solutions for federal systems including but not limited to:
  - ⇒ Reutilization and Marketing
  - ⇒ Material Management
  - ⇒ Depot management
  - ⇒ Delegated contract administration
  - ⇒ Contract payment
  - ⇒ Fuels management
  - ⇒ Logistics services
  - ⇒ Automated addressing
  - ⇒ Subsistence management
  - ⇒ Procurement
  - ⇒ Environmental Compliance and Corporate Support
  - ⇒ EC/ EDI

#### TASK ORDERS

The specifics of the work to be performed under this agreement will be contained in Task Orders issued under this BPA. Each Task Order will include:

1. **Detailed specifications** of task (s) to be performed by the contractor providing service under this BPA agreement under the Schedule Contract.
2. **Deliverables** and other **critical milestones** of significance specified by the customer.
3. **Acceptable criteria** and or **dates** specified by the customer.
4. **Cost** for that Task Order provided by the Contractor and accepted by the Government (fixed price tasks shall include a work breakdown with specific costs by milestone/deliverable) (level of effort tasks shall include hours by skill level).

5. **Delineation of Materials, data** and or other **forms of support** from the customer required of the Contractor in accordance with their GSA Schedule Contract. (e.g. point of contacts, travel requirements, work locations, etc.)

Each Task Order issued under the BPA will contain total cost estimates provided by the Contractor and approved by the Customer and NISE East. The Contractor shall not cause the sum of the estimated costs to exceed the maximum amounts authorized in the Task Order. Orders may be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

#### PRICING

Pricing will be that which is the most current GSA Schedule price approved by Contractor's FSS Contracting Officer and will include: BPA Discounts, Spot Discounts, Promotional Discounts, and/or Quantity Discounts offered by the Contractor or their suppliers. These discounts do not preclude the Contractor from offering nor the Government from asking for further price reductions in accordance with commercial practices, market forces, and volume buying at the time of placing orders. The Contractor can voluntarily reduce prices at any time by giving notice (by Fax or E-mail) to the Contracting Officer. The cost of administering this BPA will be included in the price charged to each order. The Ordering Prices shall include a fee as determined by the NISE East Contracting Officer (The fee is currently 1.5%). NISE East will receive the fees from the Contractor using the same procedures and accounting methods that GSA uses to collect their fees. The procedure is described in FSS ACQUISITION Letter FC-95-3. Fee payment shall be made quarterly to NISE East by check or automated clearing house(ACH), as directed by the NISE East Head of Contracts at the following address.

NISE East  
Controller  
Code 12  
P. O. Box 190022  
North Charleston, SC 29419-9022

#### EXTENT OF OBLIGATION

The Government is obligated only to the extent authorized by Task Orders issued under this BPA.

#### INDIVIDUALS AUTHORIZED TO PLACE ORDERS UNDER THE BPA AGREEMENT

- \* Contracting Officer
- \* Contracting Officer
- \* To be determined at time of award



## INVOICES

The requirements of a proper invoice are as specified in the Federal Supply Schedule Contract. Invoices will be submitted to the address specified within the Task Order issued against this BPA and shall be submitted once monthly or upon expiration of this BPA which ever comes first, for all deliveries made during a billing period. The invoice shall identify the Task Order billing period stating the total dollar value, and supported by receiving reports (DD250, GSA Form 300 or similar).

END OF DOCUMENT